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3 SEM TDC PSC M 1

2 0 1 3
(November)

POLITICAL SCIENCE
(Major)

Course : 301

(Public Administration)

Full Marks : 80
Pass Marks : 32

Time : 3 hours

The figures in the margin indicate full marks for the questions

1. Choose the correct option : 1×8=8

(a) 'Redtapism' is a characteristic feature of public administration / private administration / corporate administration.

(b) 'Indian Institute of Public Administration' was formed in the year 1951 / 1952 / 1953 / 1954.

(Turn Over)

- (c) The members of the Estimates Committee are elected by Lok Sabha / Rajya Sabha / both Lok Sabha and Rajya Sabha.
- (d) The word 'budget' was first used in England / America / France.
- (e) The 'ombudsman' was established in Sweden in the year 1809 / 1819 / 1829.
- (f) " 'Hierarchy' is a 'scalar process'." This statement was made by Dimock / P. H. Appleby / L. D. White / Reiley.
- (g) D. S. Kothari Committee on Recruitment Policy and Selection Methods submitted its report in 1975 / 1976 / 1977.
- (h) Damodar Valley Corporation is the first public corporation formed in India after independence. (True / False)
2. Write on the following (**within 150 words** each) : 4×4=16
- (a) Four functions of the Union Public Service Commission
- (b) Four characteristics of New Public Administration
- (c) Span of control
- (d) Four advantages of auxiliary agency

Answer the following questions (**within 500 words** each) :

3. Define public administration and discuss the importance of the study of public administration. 4+8=12

Or

Discuss the evolution of public administration as a separate discipline. 12

4. Discuss the administrative functions of the chief executive as a general manager. 11

Or

Discuss the advantages and disadvantages of public corporation. 6+5=11

5. What is recruitment? Discuss the problems related to recruitment. 4+7=11

Or

What is training? Discuss various kinds of training. 3+8=11

6. What is audit? Discuss the importance of audit in public administration. 4+7=11

(4)

Or

Discuss the composition and functions of the Public Estimate Committee of the Indian Parliament.

4+7=11

7. Discuss Lokpal as a machinery for the redress of citizen's grievances.

11

Or

Mention the modes of people's participation in administration and write its importance.
