4 SEM TDC ITAB 3 (Sp) (N/O)

2 0 1 6

(May)

COMMERCE

(Speciality)

Course : 403

(IT and its Applications in Business)

Time : 3 hours

*The figures in the margin indicate full marks
for the questions*

(New Course)

Full Marks : 80
Pass Marks : 24

1. *(a)* State *True* or *False* : 1×4=4

(i) CD-ROM is a magnetic storage device.

(ii) Primary memory and main memory are synonymous.

(iii) Less pixels per square inch means better resolution.

(iv) Memory that requires constant refreshing to retain its contents is known as static RAM.

(b) Fill in the blanks : 1×4

   (i) The fastest memory in a computer system is _____ memory.

   (ii) Intersection of a row and a column in a worksheet is known as a _____.

   (iii) _____ were the main components of the second-generation computers.

   (iv) The feature that automatically detects common errors, such as misspelt words, grammatical errors etc. in MS Word is the _____ feature.

2. Write briefly on the following : 4×4

(a) Features of fifth-generation computers

(b) Advantages of computerized accounting

(c) Difference between a worksheet and a workbook

(d) Cache memory

3. *(a)* "Growth and development of today's business is fully dependent on Information Technology." Give your opinion in favour of the statement. 14

Or

(b) Describe the essential components and features of Information Technology. 7+7=14

4. *(a)* State the relationship between hardware and software. Distinguish between system software and application software. Discuss the functions of utility software. 3+3+8=14

Or

(b) What is EDI? Discuss different methods of transmitting business data between trading partners using EDI. Discuss about the importance of EDI standards. 2+8+4=14

5. *(a)* How will you do the following in MS Excel? 2+3+3+3+3=14

   (i) Number formatting

   (ii) Data sorting

   (iii) Inserting chart

   (iv) Text wrapping

   (v) Filling cells automatically

(**4**)

Or

(b) Discuss, in brief, how Microsoft Office can be helpful for a business organization in automating its business process.

6. (a) What are groups in Tally? Write the steps of creating, displaying and altering single/multiple groups using Tally. *2+12*

Or

(b) What are ledgers? Write the steps of creating single/multiple ledgers, and viewing and altering a ledger while working with Tally. *2+12*